

## Summary of Senate Meetings for spring 2013<sup>(3rd cycle)</sup>

### Summary of the 9<sup>th</sup> Meeting Minutes 6/3/2013:

**1. Approval of minutes of previous meeting held on 24/12/2012.**

**2. FS First Annual Forum held on Feb 7, 2013:**

The Forum achieved its objectives in terms of informing participants on FS business, objectives, and its future aspirations.

**3. Discussing Comments of FS members on Senate's amended bylaws:**

Queries over Senate role were answered by Senate Chair who stated that Senate authority has been drawn from its current Bylaws and after review of bylaws of counter senates at other universities. Chair of Bylaws Amendment Committee Dr Yaser Al Khalaleh stated that QU's specificity had been taken into account while working on the amendments. Senate Chair pledged to submit the said draft for voting during Senate's upcoming 10<sup>th</sup> meeting.

**4. Senate's business strategy for the upcoming period:**

Senate Chair highlighted Senate's business strategy for the future which will focus on the following:

- Set up mechanisms of launching and freezing programs and departments in the University.
  - Deans and Heads of Departments appointment criteria
  - Mechanisms of implementing students' disciplinary conduct and respective rules
  - Study and review Issues referred to Senate by QU Management
- Senate respective committees will be advised to implement this strategy.

**5. Senate's relations with its counterparts locally and abroad:**

**Three official letters were sent to:**

Chair of Faculty Senate at the American University of Sharja. Another letter was sent to Chair of the Municipal Council whom Senate Chair met and agreed together to sign a memorandum of understanding which will be drafted later. Senate also sent a letter to His Excellency Minister of Education and Higher Education in regard to future cooperation between Senate and the Advisory Committee of Board of Directors at the Supreme Education Council chaired by His Excellency the Minister.

**6. Report of Academic Affairs Committee, and Research Committee on restructuring of two graduate programs at University.**

Upon an email message from QU Acting Vice-president Chief Academic Officer( VP CAO) requesting Senate to study a proposal for the restructuring of two graduate programs namely: MBA and BSc in Computer Science (for men).

The Two Committees recommended the launch of BSc in Computer Science ( for men). As for the MBA Program, the Academic Affairs Committee recommended Lowering admission minimum GPA score from 2.85 to read 2.50 in order to recruit as many students as possible.

**Summary of the 10<sup>th</sup> Meeting Minutes 27/3/2013:**

1. Approval of Minutes of meeting 9 held on 6/3/2013
2. Forming Student Affairs Committee to work under the umbrella of Academic Affairs Committee.  
Senate Chair explained the mandate and the tasks of the temporary sub-committee which received full support from Senate members in light of its objectives.
3. Approval of Faculty Senate Amended Bylaws:  
The issue was postponed till the following meeting due to lack of quorum for voting purposes.

**Summary of the 11<sup>th</sup> Meeting Minutes 8/5/2013:**

1. **Approval of Minutes of meeting 10 held on 27/3/2013**
2. **Objectives and mandate of Student Affairs Committee**

It has been decided that objectives and mandate of Student Affairs Committee shall be as identified in Senate mandate in Article 3 focusing on review of QU policy on students in order to maintain and support their social and academic interests, develop their potentials, and create a good academic setting that supports student learning.

It has been also decided that Committee members shall be five three of them from the Academic Affairs Committee and the other 2 shall be from Student Representative Board( male student and female student) . Senate will write to Vice-president for Student Affairs in that regard.

3. **Briefing Senate on the new proposed policies on students:**

Senate Management received proposed amendments on students policies and was requested to study them and communicate any feedback on the same to VP CAO Dr Mazen Hasna.

Senate management met VP CAO Dr Mazen Hasna, Director of Academic Program Dr Adel Al Sharif. In the meeting, Senate members discussed said issues and expressed opinion over the same based on the notes and concerns raised by the Committee formed specifically to that end comprising: Dr Mohammad Al Kuwari, Dr Khaled Bachir, Dr Yaser AL Khalayleh, and Dr Yahya Al Noaimi.

### **Summary of the 12<sup>th</sup> Meeting Minutes 16/6/2012:**

- 1. Approval of Minutes of meeting 11 held on 8/5/2013**
- 2. Election of Senate Vice-chair**

Dr. Yahya Hamad Al- Naemi nominated himself for the position. As there was no other candidate, he was elected as Vice- chair by recommendation.

- 3. Report on Faculty Senate external relations ( Central Municipal Council- Qatar, American University of Sharja)**

Senate Chair Dr. Mohammad Al Kuwari briefed Senate members on his visit to Central Municipal Council of Qatar and The American University of Sharja. In his statement , Senate Chair stated that he was warmly welcomed by Head of Central Municipal Council as well as by his counterpart of The American University of Sharja. Both hosts welcomed and voiced interest in boosting relations with QU Faculty Senate. It has been agreed with both parties that Memorandums of Understanding would be signed between respective parties . That agreement will be referred to the Legal Committee to draft said memorandums in accordance with University's bylaws which will be signed by both parties at Qatar University on a later stage.

- 4. Amendments of Senate bylaws after discussing comments raised by QU vice-president Chief Academic Officer :**

Senate Chair Dr. Al Kuwari highlighted and explained the amendments that have been effected on Senate bylaws

- 5. Voting on Faculty Senate Bylaws Amendments:**

FS Amended bylaws have been approved by a majority of two thirds which is the legal quorum for approval. Senate bylaws will be forwarded to QU VP Chief Academic Officer for further endorsement by QU Board of Regents as per applicable laws and regulations.